

FAX to: Sydney (02) 8004 8235 or Brisbane (07) 3102 9990 or SCAN & EMAIL to the relevant email address below.

STUDIO BOOKING FORM			
NAME OF HIRER: <i>(Specify business/organisation name or individual)</i>		ABN:	How did you hear about us? <i>We greatly appreciate you telling us how you stumbled across us!</i>
ADDRESS: <i>(P.O. Boxes NOT accepted)</i>			
CONTACT NAME:		DRIVER'S LICENCE #:	
PH:	MOB:	EMAIL:	
PERIOD OF HIRE: <i>(✓ Tick box)</i>	<input type="checkbox"/> ½ day \$195+GST (\$214.50) <input type="checkbox"/> 1 day \$295+GST (\$324.50) <input type="checkbox"/> Extra days \$245/Extra Day+GST Total additional days: _____	DATES: ___/___/___ To ___/___/___	STUDIO HIRE TOTAL COST \$
EQUIPMENT HIRE: <i>(✓Tick as required)</i>		How many people in group? _____ (Max 10)	EQUIP HIRE TOTAL COST \$
Monobloc Lighting System <input type="checkbox"/> \$160/Day, \$120/½ Day+GST Nikon SLR Camera or (D70 or equiv.) <input type="checkbox"/> \$60/Day+GST Background System (Black/Grey/Green) <input type="checkbox"/> \$40/Day+GST <i>(used/marked paper is an additional \$20p/metre)</i> Other (Specify): _____		EST ARRIVAL TIME: _____	ADD GST \$
PAYMENT DETAILS: VISA / M'CARD / EFT [^] <small>IF PAYING BY ELECTRONIC FUNDS TRANSFER (EFT) PLS READ 'NOTES' SECTION BELOW</small>		HOLDER'S NAME:	
CARD NO.:		EXPIRY: / /	3 digit CVC:
NOTES: <small>[^] IF PAYING BY EFT, REFUNDABLE DEPOSIT OF \$80 REQ'D. BANK DETAILS... 'Attitude Studios' BSB: 063-188 A/C: 1022 3513. THEN PLS EMAIL TRANSFER RECEIPT AS PROOF</small>			TOTAL \$
<small>Office Use Only KEY:</small>			

I authorise Attitude Studios to charge me for the services detailed. I declare that all the information provided on this booking form is accurate and I agree to abide by the 'Terms & Conditions of Hire' set out below.

_____ / ____ / ____
 Name (Print) Signed Date

TERMS AND CONDITIONS OF HIRE

****** Above all else, please **respect other hirers & our staff** by ensuring that you leave the studio exactly the way you found it. Clean & tidy, bin emptied & any marks or scuffs on the floor or cyclorama cleaned off. This is a **condition of hire** & you will be charged labour costs otherwise! Thanks for your co-operation.

LEGAL LIABILITY

The Hirer accepts full responsibility for any damages arising from the Hirer's use of Attitude Studios' premises, including but not limited to, personal injury & equipment damage. The Hirer will be liable for any loss, breakage or damage caused to Attitude Studios' equipment or fixtures & fittings & will be charged the full replacement cost of these items. Attitude Studios does not accept any liability for any monies held at the premises belonging to the Hirer or for any loss or damage to the equipment or personal effects of the Hirer or the Hirer's associates.

USE OF PREMISES

Technical Equipment

All care should be taken with any technical equipment owned by Attitude Studios including, but not limited to, all lighting & cameras. Only experienced photographers or assistants should work with this equipment. The Hirer is not to remove the light heads from the lighting supports due to potential damage.

Cleaning & Cyclorama

All areas used by Hirer must be kept clean & tidy at all times. If studio needs to be cleaned to bring back to original condition, the Hirer will be charged a minimum \$55+GST cleaning fee. The cyc is painted white & will be clean at start of Hirer's rental. After rental, the cyc must be in same condition as it was before rental. To assist with this, the Hirer is welcome to use the cleaning products available in the studio. If the cyc needs to be painted by our staff to bring back to its original condition, the Hirer will be charged a \$72+GST repainting fee.

Access & Security

It is the Hirer's responsibility to ensure the studio is occupied at all times during use & is securely locked at all other times. Access to the studio (outside studio hours) will require collection of a key that will be provided to the Hirer. It is the Hirer's responsibility to ensure the key is returned safely to avoid associated locksmith charges. Studio hire entitles the Hirer to exclusive use of the studio and waiting room only.

Payment & Deposit

Full pre-payment is required for EFT (cash) payments & all weekend bookings. If paying via EFT, a refundable deposit of \$80 is required as security. It will be refunded in full if no cleaning or painting is required & there is no damage/loss of equipment or property. Payments by credit card will be charged on the hire date or up to 24 hours prior.

Cancellation

Notification of cancellation must be received 24 hours prior to booking for full refund. No refund possible if less than 24 hours notice.